



PACIFIC & ORIENT BERHAD
Registration no. 199401022687 (308366-H)
(Incorporated in Malaysia)

ADMINISTRATIVE GUIDE FOR THE 29TH ANNUAL GENERAL MEETING (“29TH AGM”)

Date : Wednesday, 8 March, 2023
29th AGM Time : 11.00 a.m.
Broadcast Venue : Conference Room, 17th Floor, Wisma Bumi Raya, No. 10, Jalan Raja Laut,
50350 Kuala Lumpur

VOTING VIA DIGITAL BALLOT FORM AT A VIRTUAL 29TH AGM

1. The Annual General Meeting (“29th AGM”) of Pacific & Orient Berhad (“The Company”) will be conducted on a virtual basis through remote participation and electronic voting from the Broadcast Venue.
2. Pursuant to Section 327(2) of the Companies Act 2016, the Chairman shall be present at the Broadcast Venue being the main venue of the 29th AGM. Shareholders will not be allowed to attend the 29th AGM in person at the Broadcast Venue on the day of the 29th AGM.
3. Shareholders who wish to participate at the 29th AGM will therefore have to do so remotely. Pre-registration of attendance is required via the link at <https://vps.megacorp.com.my/T2EJUK> (please refer to the Registration Procedure below for further details). After the registration is validated and accepted, shareholders will receive an email with a link to grant access to the **Digital Ballot Form** (“DBF”).
4. With the DBF and meeting link, you may exercise your right as a shareholder of the Company to participate (including to pose questions to the Board / Management of the Company) and vote during the 29th AGM, at the comfort of your home or from any location.
5. Shareholders may use the Questions’ Pane facility (located at the top right corner of the screen) to submit questions in real time during the meeting via the live-streaming solution. Shareholders may also submit questions before the meeting via email to the following e-mail address in relation to the agenda items for the 29th AGM:
AGM-support.POB@megacorp.com.my

REGISTRATION PROCEDURE

6. Kindly follow the steps below to ensure that you are able to obtain your DBF and details to log in to the live-streaming session to participate and vote remotely during the 29th AGM online:
 - a. Open this link <https://vps.megacorp.com.my/T2EJUK>, or scan the QR code located on page 2 and submit all requisite details at least twenty-four (24) hours before the date of the 29th AGM.
 - b. Only shareholders are allowed to register their details online. Shareholders can also appoint proxies or Chairman of the meeting as proxy via online, as in step (a) above. Please ensure that your details are accurate as non-compliance would result in you not being able to participate in the 29th AGM.
 - c. Alternatively, you may deposit your Proxy Form, duly completed with the proxy’s email address and mobile phone number, at the office of the Poll Administrator at least 48 hours before the date of the 29th AGM at:

Mega Corporate Services Sdn. Bhd.


Level 15-2, Bangunan Faber Imperial Court, Jalan Sultan Ismail, 50250 Kuala Lumpur, Wilayah Persekutuan; or

Submit via e-mail to:

AGM-support.POB@megacorp.com.my

Administrative Guide for the 29th AGM

- d. For corporate shareholders / nominee accounts, please execute Form of Proxy as per step (c) above.
- e. Upon verification on your registration, the Poll Administrator, Mega Corporate Services Sdn. Bhd., will send the following via email:
 - i. **Meeting Link** - for the live-streaming session
 - ii. **DBF** - for voting purposes

QR Code for registration for the 29th AGM per step 6 above:	
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ENTITLEMENT TO PARTICIPATE AND VOTE

- 7. Only shareholders whose names appear on the Record of Depositors as at 2 March 2023 shall be entitled to participate and vote at the 29th AGM, or appoint proxy(ies) / corporate representative(s) to participate and vote on his / her behalf.

POLL VOTING

- 8. The voting of the 29th AGM will be conducted by poll. The Company has appointed Mega Corporate Services Sdn. Bhd. as the Poll Administrator to conduct the polling process by way of e-voting, and Cygnus Technology Solutions Sdn. Bhd. as Scrutineer to verify the poll results.
- 9. Shareholders can proceed to vote on the resolutions and submit your votes during the voting period as stipulated in the DBF. Upon completion of the voting session for the 29th AGM, the Scrutineer will verify the poll results after which the Chairman will announce the poll results of the resolutions.

ENQUIRY

If you have any enquiries on the above, please contact the Poll Administrator during office hours (Monday to Friday):

Mega Corporate Services Sdn. Bhd.

Email : AGM-support.POB@megacorp.com.my
Tel : +60 (3) 2694 8984
Alfred : +60 (12) 912 2734
Hisham : +60 (12) 252 9136